



# SCBWI OREGON MEMBER BOOK SALES

Please follow these directions to make this successful for all of us.

1. Before the Event, download this form, print it out and enter all the requested information. Please print clearly or type.
2. You may sell **ONE** title, whether that title is traditionally published or independently published. **Unless you are a guest speaker or faculty member, SCBWI Oregon retains 20% of sales.**
3. Bring your books and your filled-out form to the Event.
4. At the end of the Event, pick up your books and verify how many you are taking home/how many sold. Do not leave or take your books until you sign the form after the books have been inventoried—you may not get credit if you do.
5. We'll tally up your sales and send you a check about two weeks from the end of the event.
6. If you want to donate books for event door prizes, please indicate so on the form.

**(Please fill out all items marked with \*. Do not ask us to look up your address, thanks!)**

\*Name \_\_\_\_\_

\*Address \_\_\_\_\_

\*City \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip \_\_\_\_\_

\*Email address \_\_\_\_\_

\*\* I will donate \_\_\_\_\_ books (indicate title on form) for door prizes, if any are left over. \*\*

Book title	Retail Price	Number Supplied	Number Sold	Number Donated	Total Purchased	Total Returned

Retail price	x	number sold =	-20% = owed member	Check #
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Signature \_\_\_\_\_